

BUDGET / FACILITIES SUBCOMMITTEE MEETING

MINUTES

Monday, November 16, 2015

Oliver Administration Building

Present

Subcommittee: Marjorie McBride, Chair; John Bento and William O'Dell

School Committee, Administration and Staff: Mario Andrade, Superintendent; Pauline Silva, Director of Administration & Finance; and George Simmons, Director of Facilities

Guests: Roger Williams Students: Abigail Killeen, Weymouth, MA; Jane Henrich, Simsbury, CT; Laura Suuberg, Shrewsbury, MA; Dustin Wade, Smithtown, NY; Amanda Russo, South Hadley, MA; Angela Giliberto, Cypress, TX; and Shane Collins, West Springfield, MA

Marj M. called the meeting to order at 6:32 PM.

APPROVAL OF MINUTES

MOTION: Bill O. made a motion to approve the minutes of the October 19, 2015 meeting; seconded by John B. The motion passed unanimously.

FACILITIES FOCUS

MHHS Field

Marj M. reported that the MHHS Athletic Fields Drainage Improvement bids are due December 22, 2015. Marj M. recommends fast-tracking the MHHS Athletic Fields Drainage Improvement bid to the School Committee for approval at the January Workshop.

Small Truck Bid

George S. stated there was nothing new to report.

Bill O. expressed a concern that the process for purchasing a truck for the District began last March with no results to date. Marj M. recognized Bill O's concern. George S. responded that at the time the truck search began, there were no viable options available in the mid-size range. George S. stated that three of the largest auto-makers will be returning to production of mid-size trucks which will be available for purchase in January 2016. George S. reiterated that a mid-size truck would be the best option for the District's uses.

(Pauline S. left at 6:37 p.m.)

Asset Protection Plan – HVAC Systems

George S. met with the design team to go over the HVAC system proposal. George S. noted that there is an opportunity to include air conditioning for the B building and gymnasium at no additional cost. George S. commented that the B building is utilized year round; in particular, for summer school. He added that the gymnasium would be the easiest and cheapest location for installation of a rooftop AC unit. George S. cautioned that it would not be as easy to add rooftop AC units to the other buildings in the District.

George S. stated that the original HVAC system design plan focused on the decentralization of boilers for the purpose of streamlining heating; the plan did not include cooling. He does not believe RIDE would approve funding for this change in direction.

A lengthy discussion ensued.

George S. will present a total package to the Budget/Facilities Subcommittee outlining plans to include AC for the high school B building and gymnasium. Marj M. requested that George S. provide the estimated cost of an AC add-on for the remaining high school buildings.

(Pauline S. returned at 6:57 p.m.)

George S. detailed the cost savings and energy efficiencies that will be realized once the new instantaneous hot water system is installed.

KMS Outside Lighting

George S. reported that due to an apparent “clash with the electrical contractor” no one is claiming responsibility for the cut electrical wires leading out of the non-working lights at KMS. George S. stated that he is meeting with SMMA tomorrow where this issue will be discussed as part of the agenda. George S. will report back to the Budget Subcommittee if it is determined that further action is needed.

BUDGET FOCUS

FY15 Budget

Pauline S. stated that the draft financials are available. A representative from Hague, Sahady & Co., the District’s Auditor, will be presenting the District’s financials during December’s Budget/Facilities Subcommittee meeting.

Pauline S. commented that the District’s financials look good with no findings.

Pauline S. reported that the State Auditor General is waiting for the GASB 68 statements which are guaranteed before Thanksgiving.

FY16 Budget

Pauline S. reported that the FY16 budget is right where it needs to be.

She stated that the revenues are down by \$300,000 due to the

shortage from the Town of Warren. Pauline S. stated that the shortfall is not having a negative effect on the District at this time, but reiterated that the revenues are not where they should be to date.

Next meeting – Monday, December 21, 2015

Adjournment:

MOTION: At 7:06 p.m. Bill O. made a motion to adjourn the meeting; John B. seconded.

The motion passed unanimously.

kd